Dear Candidate:

We, the members of the McMinnville Sunrise Rotary Club, invite you to submit a grant application.

The mission of our club is to make McMinnville a better place in which to live and work, and, to have fun doing it. We are a hands-on, inclusive, community service organization with a history of programs and projects emphasizing: youth, education, and the environment. Our Sunrise Rotary Foundation has donated thousands of dollars to a variety of different organizations that support both local and international causes such as the Saint Barnabas Soup Kitchen, A Family Place Relief Nursery, YCAP, Rotary International’s disaster relief effort, Shelter Box, and the local Robotics Club. We have done community enhancement projects like tree plantings, park facility improvements and trail work.

Annually, though our fundraising efforts, we raise sufficient funds to have the opportunity to distribute small grants ranging in size from $500 – to $2000. These small grants allow us, through other organizations, to achieve our own mission and goals. We prefer to provide matching funds for foundational activities such as capital projects and sustainable programs that emphasize youth, education, and the environment. Matching support may consist of cash and/or donations, “in-kind,” services or materials.

**Sunrise Rotary Club Goals:**

1. **We will provide our community with creative leadership that will effect positive change;**
2. **We will continually improve the quality of life in our area through our good works;**
3. **We will build our club into a worthy representative of all that is good about Rotary International;**
4. **We will maximize the use of our assets for the greatest positive impact on our community;**
5. **We will build a Club that will outlive any of the people who are a part of it; a club which will continue to be a strong force for good in our community;**
6. **We will have fun and enjoy the friendship of our fellow members and families.**

We only fund projects that support the Goals of the McMinnville Sunrise Rotary Club. We rarely consider requests for funds that will pay operating expenses or which support political or religious endeavors. We reserve the right to reject any application for any reason.

We do accommodate emergency requests. Applications to address emergency situations can be submitted with a viable crisis recovery plan and may include staffing costs.

We feel that your organization and/or project may be a good candidate to apply for funds. **We accept grant applications on an ongoing basis and review them annually in May. For consideration for the current year, please have your application in by March 22nd; applications submitted later than March 22nd will be considered for the following cycle.**  **Please complete the attached grant application and submit it electronically to the email listed below**. We will review all proposals and may request a presentation on the project to our club with a representative from your organization.

You will be notified of our decision and grants will be awarded prior to June 30. If you have any questions, you may e-mail our club at [macsunriserotary@gmail.com](mailto:macsunriserotary@gmail.com).

Yours in Rotary Service,

Chad Olsen

President

**Local Grant Application**

Please complete this application and submit electronically.

Please include in your attachments the following documents:

* Copy of your 501(c)3 determination letter (if applicable)
* Organizational Executive Summary Budget for current year, including revenues and expenditures to date (one page)
* No longer than a one-page description of the program or project for which you are seeking funds and what needs are addressed

Applicant Organization & Name of Executive Director

Mission Statement

Contact Name Title

Email address Phone Number

Website

References (if not a 501(c)3 organization)

Name of Specific Project

Amount Requested Amount of Project Budget

Why are the funds requested essential to the success of your project/program?

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Timeframe in which the funds will be used:

Geographic Area Served

Project Budget

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| --- | --- |
| Item | Amount |
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Sources of Matched Project Income and Amounts, please indicated if the source is secured or unsecured.

|  |  |
| --- | --- |
| Source | Amount |
|  |  |
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Certification: I hereby certify that the information included in this application is true and correct, to the best of my knowledge. I further certify that this organization or project does not discriminate on the basis of race, religion, creed, national origin, marital status, age, disability, gender, sexual orientation, or color**. I understand that if my organization receives a grant, a representative from my organization must attend the awards ceremony to receive the grant, otherwise the grant will be forfeited.**

Signature of authorized agency officer Date

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**Request to Fund International Cause**

Please complete this application and submit electronically.

Name of Rotarian advocating for funds Amount Requested Tax ID#

Name of International Organization to be Funded and Web Address

Mission Statement

Name of Project & Geographic Area Served

Description of Project

How does this Align with Rotary’s Mission and Goals?

Certification: I hereby certify that the information included in this application is true and correct, to the best of my knowledge. I further certify that this organization or project does not discriminate on the basis of race, religion, creed, national origin, marital status, age, disability, gender, sexual orientation, or color**.**

Signature of Rotarian Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_