# **By Laws of the Rotary Club of Sandy**

# **Article 1 Definitions**

* 1. Board: The board of directors of this club.
  2. Director: A director on this club’s board.
  3. Member: A member, other than an honorary member, of this club.
  4. Quorum: The minimum number of participants who must be present when a vote is taken: one- third of the club’s members for club decisions and a majority of the directors for club board decisions.
  5. RI: Rotary International.
  6. Year: The 12-month period beginning 1 July.

### Article 2 Board

The governing body of this club is its board of directors, consisting of, at a minimum, the president, immediate past president, president-elect, President nominee, secretary, and treasurer. Two at-large members will be elected to staggered two year terms.

### Article 3 Elections and Terms of Office

**Section 1** — One month before elections, members nominate candidates for president, president-elect, secretary, treasurer, and any open director positions. The nominations may be presented by a nominating committee, by members from the floor, or both.

**Section 2** — The candidate who receives a majority of the votes for each office is declared elected to that office.

**Section 3** — If any officer or board member vacates their position, the remaining members of the board will appoint a replacement.

**Section 4** — If any officer-elect or director-elect vacates a position, the remaining members of the board-elect will appoint a replacement.

**Section 5** — The terms of office for each role are:

President — one year

President-elect --- one year

President Nominee – one year

Treasurer — three years

Secretary — three years

Sergeant-at-arms — one year

Director — two years, staggered terms

All officers may be re-elected for a second term.

**Article 4 Duties of the Officers**

**Section 1** — The president presides at club and board meetings.

**Section 2** — The immediate past president serves as a director on the club board.

**Section 3** — The president-elect prepares for his or her year in office and serves as a director. **Section 4** — The president nominee attends board meetings board meetings absent.

**Section 5** — A director attends club and board meetings.

**Section 6** — The secretary keeps membership and attendance records.

**Section 7** — The treasurer oversees all funds and provides an accounting of them.

**Section 8** — The sergeant-at-arms maintains order in club meetings.

**Article 5 Meetings**

**Section 1** — An annual meeting of this club is held no later than 31 December to elect the officers and directors who will serve for the next Rotary year.

**Section 2** — This club meets as follows: twice a month 2nd and 4th Wednesdays . Reasonable notice of any change or cancellation of the regular meeting will be given to all club members.

**Section 3** — Board meetings are held each month. Special meetings of the board are called with reasonable notice by the president or upon the request of two directors.

**Article 6. Types of Members and Dues Structure**

**Individual** Annual club dues are $200.00/year . Dues may be paid paid as follows: $50.00 /4X/year or $100.00 twice/year

Annual club dues include RI per capita dues, subscriptions to an official magazine, district per capita dues, club fees, and any other Rotary or district per capita assessment.

**Family** Annual Club dues are $300.00/year to be paid in in full or in installments. Family membership may include spouses, children, siblings.

**Corporate** Annual dues are $300.00/year. Corporate members have one named member; but other members of the corporation can attend meetings participate in service projects, fundraisers, etc.

**Honorary:** Honorary members are nominated by any member in recognition of their long time service to the community either as a Rotarian or a community volunteer. Honorary members will not pay dues, but may participate in all activities of the club. Honorary members are not eligible to hold office in the club.

**Article 7 Method of Voting**

The business of this club is conducted by voice vote or a show of hands except in the election of officers and directors, which is conducted by ballot. The board may also provide a ballot for a vote on some resolutions*.*

**Article 8 Committees**

**Section 1** — This club’s committees comprise those listed in article 11, section 7, of the Standard Rotary Club Constitution; namely Membership, Rotary Foundation and Public Image; as well as the following: Community Service Chair ( who coordinates service projects) other committees may be convened as needed.

**Section 2** — The president is an ex officio member of all committees.

**Section 3** — Each committee’s chair is responsible for the regular meetings and acti*vities of* the committee, supervises and coordinates its work, and reports to the board on all committee activities.

**Article 9 Finances**

**Section 1** — Before each fiscal year starts, the board prepares an annual budget of estimated income and expenditures.

**Section 2** — The treasurer deposits club funds in a financial institution or institutions designated by the board, divided into two accounts: one for club operations and one for service projects.

**Section 3** — Bills are paid by the treasurer or another authorized officer and approved by two other officers or directors.

**Section 4** — A qualified person conducts a thorough annual review of all financial transactions

**Section 5** — Club members will receive an annual financial statement of the club. A mid-year financial report, in December, with current and previous year income and expenses. The final report will be presented at the annual meeting.

**Section 6** — The fiscal year is from 1 July to 30 June.

**Article 10 Method of Electing Members**

**Section 1** — A member proposes a candidate for membership to the board and/or the membership committee, or another club proposes one of its transferring or former members.

**Section 2** — The board approves or rejects the candidate’s membership within 30 days and notifies the proposing member of its decision.

**Section 3** — If the board approves the candidate’s membership, the prospective member is invited to join the club.

**Section 4** --- Types of Membership: Active, Honorary, Corporate, Family. The Club may also approve Corporate membership and/or Family Membership opportunities. The details of the member types are in the Policy Handbook

**Article 11 Amendments**

These bylaws may be amended at any regular club meeting. Changing the club bylaws requires sending written notice to each member 21 days before the meeting, having a quorum present for the vote, and having two-thirds of the votes support the change. Changes to these bylaws must be consistent with the Standard Rotary Club Constitution, the RI Constitution and Bylaws, and the Rotary Code of Policies.

Amended. April 26, 2023