

## Qualification Criteria for Foundation Grants

**PREAMBLE:** It is a requirement of The Rotary Foundation (TRF) that Clubs (via their members) become and remain qualified to receive funds for project assistance during the life of a funded project. It is also permitted that Districts may attach additional conditions for the District, which do not negate the conditions set out by TRF. A detailed document containing those Terms and Conditions may be obtained from our District website, on the GRANTS subpage: click on these links [TRF Terms and Conditions](#), [District 5080 Grants Terms & Conditions](#) or [District-Club MOU](#). Clubs planning to apply for Global Grant funding must contact the DRFC Chair with their intent and the amount of potential DDF needed, to confirm that adequate DDF is available. Clubs acting as funding partners of Global Grants from outside our District should be aware that D-5080 has normally provided matching DDF, if they are requested to do so, by the D-5080 club.

A club may have up to 2 District Grants [one Local project, one International project] and several Global Grants all in operation simultaneously. While they might have the same 3 people listed as contacts, it would be a considerable workload. It's better to have a variety of contacts listed. As for the Club Stewardship person – that role is largely administrative, so one person could oversee ALL the grants a club has at the time. They just must have undergone the appropriate trainings - they need to be qualified for both types of grants if the club has both types in operation.

**Qualification, Training & Grants:** There are two types of Grants and each one requires specific training, by members completing a Grant Management program, tailored for the type of grant. Regardless of the type of grant, D-5080 requires that the primary contact and at least one other project contact, whose name is listed as a contact on the Grant application, complete the training. D5080 also requires that the Club Grant Stewardship person successfully complete the training. It is strongly encouraged that the Club President and President-Elect complete the training.

For any **DISTRICT GRANT**, the appropriate qualification program is the one developed and offered by our district and made available ONLINE. It will consist of an on-line program of about 1 ½ hours and will be followed up by a quiz – for which 80% will be the accepted standard for qualification.

For a **GLOBAL GRANT**, the appropriate qualification program is the GRANT MANAGEMENT SEMINAR (a set of courses) program offered online at the ROTARY LEARNING CENTER. It too is followed by a quiz and has the same level for acceptance for qualification.

It is required that the Grant Project Primary Contact and one other of the Contacts and the Club Steward successfully complete the training before submitting the Grant Application for both District and Global Grants. District Grant applications will not be accepted by District 5080 if the training has not been completed prior to submission of the Grant which must be done by April 15th. Global Grants will not be authorized for submission to the Rotary Foundation by the District until the required training is completed.

**Lifespan of qualification:** There is a lifespan for the qualification training: For District Grants – the initial qualification is good for the duration of the project and application to which it is connected. Training is not transferable from District Grants to Global and vice versa. District and Global Grants have different training requirements. Both are valid for one year. If you are trained for District Grants the training will cover all District Grants and if you are trained for Global Grants the training will cover all Global Grants. For Global Grants – the initial qualification must be renewed on an annual basis. That renewal is available on the same platform (RI Learning Center) as is the original program and is a painless process. The renewal is required by The Rotary Foundation until the Global Grant is completed and closed.