



ROTARY FOUNDATION OF DUVALL

A 501 c (3) nonprofit organization
P O Box 1642, Duvall, WA 98019

Grant Cycle - 2018

Round 1	Task or activity	Who is the lead?
January 2018	Rotary announces its 2018 grant opportunity to the Duvall Community (via Facebook, newspaper, web site etc)	Public Relations Chair
March 16	Grant applications are due by 5pm via email or regular mail after brief presentation at Club regular Wed. a.m. meeting	Community Service Chair
April	Community Service Committee meets to review grant applications and create a recommendation for the Rotary Club of Duvall Board of Directors	Community Service Committee and/or Review Committee
May	Grant proposals reviewed and approved by Rotary Club Board and sent to the Foundation Board of Trustees	Club Board of Directors
May	Foundation finalizes grant awards. Notifies Awardees	Foundation Board of Trustees
June	Press release is sent two weeks before grant awardees are presented at the club meeting during June	Public Relations Chair is lead with Community Services Chair and both Presidents involved