Adoption Date: 20 October 2020

**Adopted Policy and Procedure**

**Method of Electing Members**

1. A current member can propose a candidate for membership to the club Board. The current member then becomes the Sponsor. A member from another club can also propose transferring to the Rotary Club of Lake Forest Park.

2. The prospective member visits the club several times to learn about its members and service projects. The prospective member is entitled to three free breakfasts.

3. If interested in membership, the prospective member meets with a member of the membership committee to learn about the time, service and financial commitments of membership, and receives written information such as the *Join Us* packet.

4. With the clear knowledge of the expectations of membership, the prospective member completes the club application and submits it to the club Board for review.

5. The club Secretary publishes the candidate’s wish to join in two newsletters.

6. The club Board makes a decision within 30 days of receipt of the application.
Barring any concerns, an invitation to join is offered to the prospective member.

7. If the prospective member accepts the invitation, she/he is assigned a Mentor who has a high degree of knowledge about Rotary at the club, district and international levels.

8. The prospective member is then inducted, pays initial fees, entered into DACdb, and receives a red badge.

9. The new member and their mentor attend the New Member Orientation for further understanding of Rotary.

10. To replace the red badge with a green badge, the new member must complete a designated number of tasks chosen with their mentor from a list of options.  Example options are: be a greeter for 5 meetings, give a classification talk, and attend a committee or board meeting. The intent of the tasks is to provide the new member immediate ways to interact with the full membership**.**