AUGUST 20, 2020

ROTARY CLUB OF LAKE FOREST PARK BOARD MEETING

Addendum from August 19th Club Meeting:

* Motion: For our Club to become a member of the Rotary Peace Builder’s Club
	+ Motion made by Norman Lieberman with a second by Phillippa Kassover.
	+ Votes were done in this Club Zoom meeting by physically counting raised hands. Claire Conway verified Secretary Larry’s counts:
		- YEA = 38
		- NAY = 0
		- ABSTAIN = 1
	+ Motion passed.
	+ President JP Mahar asked Norman to Chair this effort. Norman asked for volunteers.

The meeting was called to order at 4:32pm.

Board Meeting Minutes:

In attendance were:

JP Mahar, Robin Roat, Linda Holman, Claire Conway, Kim Anderson, Ed Belcher, Laura Brewer, Heidi Shepherd, Christy Piscitelli, Alan Merry, Judy Altman, Karen Edwardsen and Larry French

Secretary’s Report – Larry

* The minutes of the July Club Board meeting were reviewed.
	+ Motion to approve – Linda, Second – Ed B.

Motion approved unanimously .

* Larry asked that all committee chairs and other Board members enter their project time into the DACdb Engagement Module.

Treasurer’s Report – Ed B.

* The Club’s yearend taxes have been filed by George Jonson who will be retiring. A replacement search for him will commence with JP speaking to George about possible candidates to bring back for the Club Boards consideration. A job description will be researched and used for possible candidates in or out of our Club.
* Our Club’s need for a CPA is less urgent since we qualify for the 990N bracket since our budget is < $50,000/annually. Our Club Foundation does require a CPA as it’s budget exceeds the $50,000/annually.
* Update at September meeting.

Philosophy of Club’s Giving during COVID-19 – JP

* For 20-21, the Club Foundation and the committee chairs are finalizing their general budgets with Dwight. A 20-21 Foundation budget will be shared with the Board around the 2nd week of September.
* For 21-22, JP and our District leaders are encouraging clubs to examine our region’s needs under the current pandemic.
* All Committee Chairs were asked to submit a 1-page overview of their piece of the Hierarchy of Giving. These Chairs were also asked to reach out to past recipients and alert them to possible changes in our contributions.
* Shoreline School’s feeding program will now be a weekly box of food staples as opposed to the previous hot meal program. Families must qualify for this as before.

Shoreline Community College Sponsorship - Heidi

* Shoreline Rotary Club inquired if our Club was interested in adding funds to one of their projects for Shoreline Community College. Currently our Club commits $2,500-$3,000 to support the veterans programs. JP will communicate with that club that we are good for now with our current funding for the College.

Strategic Planning – JP

* Some of this topic was part of the Philosophy of Giving conversation above, and more below under Policy and Procedures.

Policy and Procedures – Claire and Ed S.

* The two-year-old draft of the P & Ps was shared. They will polish it up with some recent suggestions and present at the September Club Board meeting.
* The Board agreed that job descriptions for officers and committee chairs would be a good tool to share with Club members are replacements are needed.
	+ Ed B and Larry will complete their service June 30, 2021 and will draft outlines of their Club positions.
	+ Alan also will share the District job descriptions/manuals for officers. Larry to distribute.
	+ These documents will be shared with the members via email and the Club newsletter.
	+ Committee chairs to also share their job descriptions.
* Nominating committee for confirming the 21-22 President, Ed Sterner, will share with members, and 22-23 nominee search one of whom is Curtis Campbell.
	+ Nominating committee for President, Secretary and Treasurer will be JP, Robin, Ed Sterner, Larry and Ed Belcher.

Hybrid Meeting Potential – JP

* A couple 5030 clubs are starting to do hybrid meetings where those members who wish join in person while others on a Zoom call on a screen in the same room. Robin and JP will investigate how this works and costs.
* Location of such Hybrid meetings was discussed – will the church be open? Is a local restaurant an option? How does Chef Eldon fit into this plan? He is not likely to provide catering for less than a minimum (which is 35 persons for the Club when we had our breakfast meetings).

Membership – Robin

* The first new member training was held on Friday, August 14th. 1 of 4 new members attended as did several of last year’s new members. Another training is scheduled for Friday, August 21st.
* Mentors are Allison, Gregory, Ed P., Laura and Darlene. A discussion followed on what qualifies a Club member to be an adequate mentor.
* Inductions are planned for September once the new members complete a brief bio which is used in a set speech given by the Club Secretary (or approved alternative).

The meeting was adjourned at 5:40pm

Next meeting = THURSDAY, SEPTEMBER 17TH, 7:00PM