

OLYMPIA ROTARY FOUNDATION COMMUNITY RESPONSE GRANTS

GUIDELINES

PLEASE NOTE: If you received a grant from the Olympia Rotary Foundation in the past 12 months, you must submit a grant report prior to applying for a new grant.

Organizations that receive funding are expected to send a brief report to the Community Development Chair at the address below, stating how funds were used and providing a statement of the impact our funds made on those you serve. If we don't receive a report, the organization will not be eligible to apply for another grant until a report is received.

The **Community Response Grants Program** will not support or sponsor fundraising events, political candidates or issues or proposals that will create an expectation for continuing funding from the Rotary Club of Olympia. Grants awarded from our Community Response Program are smaller, between \$500-\$2,000.

All requests should be submitted online using the fillable form on page 2. This is the preferred method and will expedite your grant request. **You MUST save the form to your computer, close your browser and then open the saved file, add the information and submit it using the bottom button.** TIP: If you fill out the form without saving it first or closing your browser your entry data will be lost and the form will not be sent. You can also print the blank form, fill it out by hand, scan and email or send by regular mail to the following address:

Community Development Chair
Rotary Club of Olympia
PO Box 7323
Olympia, WA 98507-7323
email to: skipsteffen@comcast.net

DEADLINES

Fall Cycle: October 31

Spring Cycle: April 30

The Community Grants Program was formed to honor Fred Balz, MD, a beloved local physician and 50-year Rotarian with a commitment to meeting needs within the greater Olympia area. The mission of the Committee is to fund projects that help non-profit organizations address an unmet need that will enhance the quality of life for adults, youth and children in the greater Olympia area. Preference will be given to proposals that meet an immediate need of people and, if fulfilled, have the potential to create contributing members of our community.

DUE DATES: Fall: October 31
Spring: April 30

Olympia Rotary Foundation

GRANT APPLICATION

Name of Organization:

Date Submitted

Address:

City-State-Zip:

Name of Contact Person

Title of Contact Person:

Telephone Number:

Fax Number:

Email:

Years in Existence:

Website Address:

Purpose of your Organization:

Project Name:

Description of Project:

Project duration and Timetable for Implementation:

Amount requested from Rotary: \$ _____

Amount sought from others: \$ _____

Total Project Cost: \$ _____ (attach budget)

Have you received support from Rotary in the past?

If so – when? For what amount and type of project? _____

List other sources of support, both committed & pending (indicate status, as well as those denied):

If no other sources of funding are being explored, please explain:

Will this project require continuing funding for operations or other expenses

If yes, how will it be funded?

When you finish filling out the form please click on the "Email Form" button below. That should open a window in your email system so you can complete the process and send the form to the Olympia Rotary Club Foundation. Please attach all required or supplementary form files to your email. If you have any problems please email Skip Steffen, co-chair at skipsteffen@comcast.net