**Local Grants Subcommittee**

**Funding Request Guidelines**

The East Jefferson County Rotary Club is committed to making our community an excellent place in which to live and work. In addition to the many local service projects we support, we contribute to non-profit organizations which share our goal of community improvement. Previously funded requests have included special projects, scholarships, workshops, materials and equipment.

Generally our Club makes donations of up to $1000 per year per organization. In special circumstances, larger contributions are considered. Once we have made a local grant, there should be no expectation that such grant would be given regularly to an organization.

Requests are judged based upon the value of the service they provide to the local community. We look for projects that demonstrate strong potential for success and show other sources of support.

The East Jefferson County Rotary Club does not fund:

1. Gifts to individuals for personal projects or program participation
2. Operating expenses such as salaries, utilities, etc.
3. Multi-year commitments
4. Religious activities
5. Political organizations or activities
6. Organizations that discriminate based upon color, religion (creed), gender, gender expression, age, national origin (ancestry), marital status, sexual orientation, or military status
7. Projects of organizations outside Jefferson County
8. Government agencies

Please use the following Funding Request Form. Be sure to include complete contact information so that we may respond to you in a timely manner. Feel free to attach any additional information.

**For more information, contact Club Local Grants Chair Chuck Boggs chuckboggs4765@gmail.com**

**Local Grants Committee Funding Request Form**

**Your organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Your general mission: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Is this request for a continuing program? \_\_\_Yes\_\_\_No; Is it for a specific project? \_\_\_Yes\_\_\_No**

**Purpose of this request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Amount of request: $\_\_\_\_\_\_\_\_\_\_\_\_\_ Estimated number of persons served: \_\_\_\_\_\_\_\_\_\_**

**Important:** Please attach a budget for the project or program. Include a written narrative with organization or project history and a projection of income and expenses.

**How will Rotary be recognized as a contributor? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Applicant’s representative contact information, address, phone and e-mail:**

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| **Please submit this request to**:  The Rotary Club of East Jefferson County  c/o Local Grants Chair P.O. Box 654 Port Hadlock, WA 98339 | **Questions?**  Please contact:  Club Local Grants Chair Chuck Boggs chuckboggs4765@gmail.com |