

# Rotary District 7610

## District Trainer/Training Committee Chair

### Job Description

**Purpose:** The committee is responsible for supporting the Governor and Governor-elect in training club and district leaders and overseeing the overall training plan for the district.

**District Trainer:** The district trainer serves as the chair of the training committee and assigns responsibility for training meetings and functions as necessary.

**Additional Qualifications of Members:** Preference should be given to Rotarians with training, education or facilitation experience.

#### **Duties and Responsibilities:**

- ❖ Have a clear understanding of being responsible to the convener of each meeting.
- ❖ Work with the Governor-elect on training needs in the district for the current Rotary year related to:
  - Pre-PETS
  - PETS
  - District training assembly
  - District team training seminar (which includes Assistant Governor training)
- ❖ Work with the Governor on training needs in the district for the current Rotary year related to:
  - District leadership seminar
  - Rotaract leadership training
  - Club-level training
  - Other training events in the district, as appropriate
- ❖ Have secondary responsibility for the district Rotary Foundation seminar and the district membership and public image seminars. These meetings are the primary responsibility of other district committees. The training

committee may consult on training related issues.

- ❖ Under the direction of the meeting's convener, be responsible for one or more of the following aspects:
  - Program content (in accordance with board-recommended curricula)
  - Conducting sessions
  - Identification of speakers and other volunteers
  - Preparing training leaders
  - Program evaluation
  - Logistics

The district is currently part of a multidistrict Presidents-elect Training Seminar (PETS); therefore, the Governor-elect, in accordance with the policies and procedures of that multidistrict PETS, will select an individual to develop and conduct training at PETS. This individual should be a member of the Training Committee.