



2020 DISTRICT TEAM SEMINAR (DTTS)	NOVEMBER 7, 2020
2020 AG ZOOM MEETING FOLLOW UP	FEBRUARY 20
2020 (PETS)	FEBRUARY 27-28, 2020
ROTARY LEADERSHIP INSTITUTE	SEE DACDB
2021 DISTRICT TRAINING ASSEMBLY	MAY 15, 2021
2021 DISTRICT CONFERENCE JEYKLL	APRIL 22-25, 2021
2021 DISTRICT CONFERENCE GREENVILLE	APRIL 21-24, 2022
2021 RI CONFERENCE, TAIPEI, TAIWAN	JUNE 12-16, 2020
2022 RI CONFERENCE HOUSTON	TBA

**AG Critical Dates Calendar Checklist  
2021-2022**

**January 2021**

- ❑ Contact your Presidents Elect by phone and/or mail to begin to establish a relationship.
- ❑ Determine how your clubs 2021-2022 prefer the Governor's Official Visit be made and submit to the DGE. The DGE will provide a schedule

**February 2021**

- ❑ Attend DTTS Zoom Follow up February 20 (I will report on Governor training and Theme)
- ❑ Talk with your President Elects about PETS and ensure they have registered. Remember, PETS is Mandatory for Presidents-Elect
- ❑ New AG's should meet with the current Assistant Governor of your Area for an update and review of the past three years' performance, etc. for each of your assigned clubs. Ask to be invited to any Presidents' Council meetings to be held before July 1. Also ask that Presidents Elect be invited
- ❑ Attend PETS, February 27-28.

### March 2021

- ❑ Promote District Assembly
- ❑ Plans for Governor's Official Visit to Clubs/Area should be finalized this month. If an Area Visit, delegation of duties/responsibilities to each President should be made, i.e., designation of host club, each President's role, theme, time, place, etc.

### April 2021

- ❑ Attend District Conference Jekyll April 22-25
- ❑ Follow-up on your dates for the Governor's Official Visit via email or letter to all incoming Presidents with a copy to the Governor Elect.
- ❑ New AG's should collect files from the current AG by mid-April.

### May 2021

Review your plans for the Official Visit(s) of the District Governor. Be sure all clubs are well underway in their planning and that confirmation letters have been sent. Attend District Assembly, May 15

### June 2021

- ❑ Rotary International Convention, Taipei
- ❑ Contact each President Elect to ensure that his membership rolls are reflective of his club's real membership. All clubs should "clean up" their membership rolls by June 1 in order not to be saddled with inactive members for the entire year! Numbers should match with Secretary, Treasurer, and Membership Chair.
- ❑ Check to see that all clubs have officers listed in DACdb.

### July 2021

- ❑ District Governor begins Official Club Visits (AG Accompanies.)
- ❑ Call each of your Presidents once a month during the year so you will be up to date on their progress, problems, etc. **Visit clubs at least quarterly.**
- ❑ Discuss with each club in your area protocol, seating, and introduction of Governor, etc. for Official Governor visit.
- ❑ Call and confirm Official Governor Visit to club/area with Governor. Set meeting with Club President, PE, Treasurer, Secretary, Avenue of Service Directors, and Foundation Chair either prior to or immediately after official meeting.
- ❑ Discuss with Governor any special needs, i.e. screen, VCR, slide projector, plug types, etc.
- ❑ Conduct Presidents Council Meeting. Rotarians to invite: Club Presidents, District Governor, DGE, GRSP Line Trustee, Area Membership Chair, Club President-elects
- ❑ **Talk with Presidents concerning Goals structure and "Save the Environment" Project**
- ❑ Assist Governor with overnight stay if necessary, directions and offer to meet him/her to escort to meeting.
- ❑ Club Dues to RI due upon receipt of Invoice
- ❑ ½ District Dues to District by 7/15
- ❑ AG Zoom meeting 7/13 8AM-9AM

### **August 2021**

- ❑ **Membership & New Club Development Month**
- ❑ GRSP Conclave, Place and Date TBA
- ❑ AG Zoom meeting 8/10 8AM-9AM

### **September 2021**

- ❑ **Basic Education & Literacy Month**
- ❑ Conduct Presidents Council Meeting
- ❑ District Interact Assembly TBA
- ❑ AG Zoom meeting 9/14 8AM-9Am

### **October 2021**

- ❑ **Economic and Community Development Month**
- ❑ Discuss and confirm Assistant Governor Commitment for following Rotary year with Governor-elect.
- ❑ World Polio Day – Events 10/23
- ❑ District Governor Applications Due
- ❑ AG Zoom meeting 10/12 8AM-9AM

### **November 2021**

- ❑ **The Rotary Foundation Month**
- ❑ District Governor Nominating Committee Selects 2023-2024 District Governor
- ❑ Interact Week
- ❑ Rotary Leadership Forum, Jupiter, FL TBA
- ❑ GRSP process starts for 2021-2022
- ❑ Attend DTTS ( for 2022-2023) TBA
- ❑ AG Zoom meeting 11/9 8AM-9AM

### **December 2021**

- ❑ **Disease Prevention and Treatment Month**
- ❑ Conduct President's Council Meeting.
- ❑ Election of Club Officers – Report results in DACdb and Rotary Club Central.
- ❑ All Clubs confirm membership roles
- ❑ All Clubs select PE's
- ❑ **Fill out AG club reports in RI Goals section**
- ❑ AG meeting 12/14 8AM-9AM

### **January 2022**

- ❑ **Vocational Service Month**
- ❑ Dues for Rotary International and District 6910.
- ❑ 2<sup>nd</sup> Half Dues due to RI and District office by 1/15
- ❑ Encourage clubs to begin filling out Goals Sheets upon completion of each goal for March due date.
- ❑ AG Zoom meeting 1/11 8AM-9AM

## **February 2022**

- ❑ **Peace and Conflict Resolution Month**
- ❑ **Push Greenville District Conference sign up April 21-24**
- ❑ AG Zoom meeting 2/8 8AM-9AM

## **March 2022**

- ❑ **Water and Sanitation Month**
- ❑ Remind Presidents to have FINAL Foundations and GRSP monies mailed to Foundation or GRSP by mid-month. Deadline for awards credit is 3/31
- ❑ RYLA Applications and Money Due
- ❑ Rotaract Week – TBA
- ❑ Deadline for Significant Achievement Award Nominations to RI
- ❑ **Deadline for Report, Goals and “Save the Environment” Project**
- ❑ AG zoom meeting 3/8 8AM-9AM

## **April 2022**

- ❑ **Maternal and Child Health Month**
- ❑ Paul Harris’s Birthday (1868) April 19
- ❑ **Attend Greenville District Conference April 21-24**
- ❑ AG Zoom meeting 4/12 8AM-9AM

## **May 2022**

- ❑ **Youth Services Month**
- ❑ All District Designated Grant paperwork is Due May14
- ❑ AG Zoom meeting 8AM-9AM

## **June 2022**

- ❑ **Rotary Fellowship Month**
- ❑ RYLA Weekend -TBD
- ❑ Conduct President’s Council Meeting.
- ❑ Send to the District Office the expense voucher for the 2<sup>nd</sup> half of the year
- ❑ Deadline for 2021-2022 Paul Harris Sustaining Member Contributions to TRF
- ❑ Deadline to complete and report Rotary International Presidential Citation
  
- ❑ **Fill out AG Club reports in RI goals section**