**Club Foundation Request**

**Green Bay West Rotary Grant Guidelines and Application**

1.    Local charitable and community projects within the Greater Green Bay Area community covering many different sectors of life, such as basic needs, community and neighborhood development, education, health, human services, public benefit, youth and increasing international cooperation and understanding.

2.    Organizations needing to make capital improvements and/or equipment purchases which would  enhance programs, services, and facilities. 3. Greater priority will be given to smaller projects.

**Qualified Applicants**

Funding will only be made to non-profit organizations, exempt from federal income taxes under 501(c)(3) of the Internal Revenue Code, or a governmental body, such as a school or municipality. Grants will not be awarded to fund a foundation ,individuals or lobbying or legislative activities.

**Grant Awards:**The Club will offer grants in the range of $250 to $1,000 once annually.

**Deadlines:**All requests must be received in the club PO Box listed below by March 1 and September 1

*All awarded grantees will list the Green Bay West Rotary Club as a supporter of their program or service.*

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| Name of organization/group: | | | | | | EIN: |
| Address: | | | | City/State/Zip: | | |
| Agency Phone: | Agency Fax: | Website: | | | | |
| Primary contact for this grant application: | | | | | | |
| Email Address of Contact: | | | | | Phone: | |
| Amount  Requested: $ | | | Total Project Budget: $ | | | |
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| General mission of organization/group with year of establishment: | |
| Brief Description of Request/Statement of Need: | |
| Signature of Chief Administrator: | Title: |
| Printed Name: | Date: |

**Send applications to: Green Bay West Rotary Club, PO Box 22103, Green Bay WI 54305**