

# HOW TO REPORT PROGRESS ON GOALS

For club officers



**1** NAVIGATE TO GOALS

Dashboard

Welcome to Rotary Club C. Explore data and trends re goals, project activities, and i. Please note: data reported in. be delayed for at least 24 hours.

Global My Zone My Dis... Groups All Clubs

Global

Membership Trends

Gender Tre

Select Goal Center from navigation menu on the left

**2** FIND GOALS TO UPDATE

Goal Center

The Goal Center is v progress. Please note: data n will be delayed for a

All Club Groups All Clubs Search clubs...

Rotary Club of

2017-18

0 OF 8 ACHIEVEMENT

Members & Engagement Rotary Foundation Giving Service Young Leaders Public Image Rotary Citation All

EDIT

Click or tap Edit to see a list of club goals

Before reporting progress on goals, make sure the appropriate year is listed

**Find the goals that you plan to update**

**Tip: Click Sort selected goals to arrange your club's goals for easy updating**

Rotary Club of [Club Name] 2017-18

0 OF 9 ACHIEVEMENT

Members & Engagement Rotary Foundation Giving Service **Young Leaders** Public Image Rotary Citation All

SAVE Which goals will your club track this year? Browse goals by category and select only those you plan to pursue. Then save.

Inbound Youth Exchange students  
Show goal details and history

ACHIEVEMENT OF GOAL SELECT GOAL

Enter Goal Value

# 3 UPDATE A GOAL

**Enter your club's progress toward a chosen goal in the Achievement column**

Rotary Club of [Club Name] 2017-18

0 OF 9 ACHIEVEMENT

Members & Engagement Rotary Foundation Giving Service **Young Leaders** Public Image Rotary Citation All

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ACHIEVEMENT OF GOAL SELECT GOAL

2 OF 3

As Of 20-Jun-17

Enter Goal Value

**Click or tap Save after you've reported progress on your club's goal**