



ROTARY INTERNATIONAL  
GOVERNOR-NOMINEE SUPPLEMENTAL DATA FORM

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Name: \_\_\_\_\_

Member of the Rotary Club of \_\_\_\_\_

Classification: \_\_\_\_\_ Years in Rotary: \_\_\_\_\_

Club Offices held:

District Offices/Assignments held:

**International Conventions attended:**

**Number of District Conferences attended:** \_\_\_\_\_

**City & year of District Conferences attended in past 5 years:**

**Rotary Foundation:**

TRF Sustaining Member

Paul Harris Fellow                      Level: \_\_\_\_\_

Paul Harris Society

Benefactor

Bequest Society Member              Level: \_\_\_\_\_

Major Donor                              Level: \_\_\_\_\_

Other Rotary Foundation Honors:

**Reason(s) why you believe you would make a good District Governor:**

## GOVERNOR QUALIFICATIONS/REQUIREMENTS:

- Have full qualifications for such membership in the strict application of the provisions therefore, and the integrity of the Rotarian's classification must be without question;
- Possess the esteem and confidence of their own clubs;
- Be of high business or professional standing, with executive ability, demonstrated in the conduct of their businesses or professions;
- Have served as president of a club for a full term, or be a charter club president who has served a term from the date of the charter to 30 June, provided that this period is for at least six months;
- Have their business or professional work so well organized that they can give the time necessary to carry out the work of Rotary;
- Be persons whose integrity and the conduct of their immediate families is above reproach;
- Demonstrate a willingness, commitment, and ability (physically and otherwise) to fulfill the duties and responsibilities of the office of governor as provided in the RI Bylaws (Section 16.030);
- Demonstrate knowledge of the qualifications, duties, and responsibilities of Governor as prescribed in the RI Bylaws, and submit to RI, through its General Secretary, a signed statement acknowledging a clear understanding of them; this statement shall also confirm that the Rotarian is qualified for the office of Governor and is willing and able to assume the duties and responsibilities of the office and to perform them faithfully;
- Have, at the time of taking office, completed seven years of membership;
- Be able to discuss any phase of Rotary in a convincing manner and convey information articulately;
- Have the necessary computer literacy or other facilities to properly handle the routine work of the District Governor's office;
- Be able to commit to 4-years of service on Governor track and District leadership as DGN, DGE, DG and Immediate Past District Governor;
- Be able to attend Governor training which includes 4 days of DGN training, 6 Days of GETS (Governor Elect) training and attend the International Assembly, normally in mid to late January of the year immediately prior to their DG year. And be able to attend the Governors-Elect Training Seminar (GETS) and the International Assembly; and
- Be able to visit every Rotary Club in the District to focus attention on important Rotary issues. Provide special attention to weak or struggling clubs. Motivate Rotarians to participate in service activities and to personally recognize the outstanding contributions of Rotarians in the district. Note that visits may be conducted individually or with several clubs at the same time.

**Please review:**

- **Attachment A: District Governor Qualifications and Duties** (*Pages 6 & 7*)
- **Attachment B: Rotary District 6200 Leadership Plan – Duties of the District Governor** (*Page 8*)

*Statement of understanding of the responsibilities of District Governor*

*I have read the sections of The Manual of Procedure which pertaining to the status, qualifications, and duties of Governor as well the Bylaws of Rotary International District 6200 and the District Leadership Plan of Rotary International District 6200. If nominated as the District Governor of Rotary District 6200 for Rotary Year 2024-2025, I agree to dedicate the time, effort and resources necessary to carry out the responsibilities and duties of this position to the best of my ability.*

*The typing of my name in the signature block below is intended to be my electronic signature.*

**Name of Candidate:** \_\_\_\_\_

**Signature of Candidate:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(NOTE: A head & shoulders photograph of the nominee is required to be attached to these forms.)

Return to:  
PDG Frank Bradshaw, District Administrator  
2020-21 District Nominating Committee  
2266 S. College Road Ext., Suite C  
Lafayette, LA 70508  
or  
[Rotary6200@lusfiber.net](mailto:Rotary6200@lusfiber.net)

**Deadline – Friday, December 10, 2021**

## Attachment A: District Governor – Qualifications and Duties

### Rotary International

### 2019 Manual of Procedure

### District Governor-Nominee Qualifications and Duties to be fulfilled as District Governor

#### **16.010.** *Qualifications of a Governor-nominee.*

Unless excused by the board, the person selected as a governor-nominee shall at the time of selection:

- (a) be a member in good standing of a functioning club in the district;
- (b) have served as club president for a full term or as charter president for at least six months;
- (c) demonstrate willingness, commitment, and ability to fulfill the duties and responsibilities of a governor in section 16.030.;
- (d) demonstrate knowledge of the qualifications, duties, and responsibilities of governor as prescribed in the bylaws; and
- (e) submit to RI a statement that the Rotarian understands those qualifications, duties, and responsibilities, is qualified for the office of governor, and is willing and able to assume and faithfully perform those duties and responsibilities.

#### **16.020.** *Qualifications of a Governor.*

Unless excused by the board, a governor, when taking office, must have attended the international assembly for its full duration, have been a Rotarian for at least seven years, and continue to possess the qualifications in section 16.010.

#### **16.030.** *Duties of a Governor.*

The governor is the officer of RI in the district, functioning under the general control and supervision of the board. The governor shall inspire and motivate the clubs in the district. The governor shall ensure continuity within the district by working with past, current, and incoming district leaders. The governor is responsible for:

- (a) organizing new clubs;
- (b) strengthening existing clubs;
- (c) promoting membership growth;
- (d) working with district and club leaders to encourage participation in a district leadership plan as developed by the board;
- (e) furthering the Object of Rotary by providing leadership and supervision of the clubs in the district;
- (f) supporting TRF;
- (g) promoting cordial relations among the clubs and Rotaract clubs and between the clubs, Rotaract clubs, and RI;
- (h) planning for and presiding at the district conference and assisting the governor-elect in planning and preparing the PETS and the district training assembly;
- (i) conducting an official visit to each club, individually or in multi-club meetings, that maximizes the governor's presence to:
  - 1. focus attention on important Rotary issues;
  - 2. provide special attention to weak and struggling clubs;
  - 3. motivate Rotarians to participate in service activities;
  - 4. ensure that the club constitution and bylaws comply with the constitutional documents, especially following councils on legislation; and

- 5. personally recognize the outstanding contributions of Rotarians in the district;
- (j) issuing a monthly communication to each club;
- (k) reporting promptly to RI as required by the president or the board;
- (l) providing the governor-elect, before the international assembly, full information about the condition of clubs and recommended action to strengthen them;
- (m) assuring that district nominations and elections comply with the constitutional documents and RI's established policies;
- (n) inquiring regularly about the activities of Rotarian organizations in the district;
- (o) transferring district files to the governor-elect; and
- (p) performing any other duties as are inherent of an RI officer.

# Attachment B: Rotary District 6200 Leadership Plan – Duties of District Governor

## Rotary District 6200 District Leadership Plan

### Section relating to the District Office of District Governor

#### Duties of District Governor

#### I. DISTRICT OFFICERS:

##### A. District Governor

The Governor is the officer of Rotary International in the District, functioning under the general control and supervision of the RI Board. In the exercise of the responsibility for direct supervision of the clubs in the District, the Governor is charged with the particular duty of furthering the Object of Rotary, and shall be personally responsible for:

- Organizing new clubs;
- Strengthening existing clubs;
- Promoting cordial relations between clubs in the District and between the clubs and RI;
- Planning for and presiding at the District Conference and assisting the incoming Governor in the planning and preparation for the Presidents-Elect Training Seminar (PETS) and the District Training Assemblies;
- Visiting every club in the District (preferably during the first six months);
- Issuing a monthly letter to each club president and secretary in the District;
- Reporting promptly to RI as may be required by the president or the RI Board,
- Supplying to the incoming Governor, prior to the date of the International Assembly, full information as to the condition of the clubs in the District with recommended action for strengthening the clubs;
- Transferring continuing District files to the incoming Governor;
- Conduct quarterly District planning meetings of the Governor, Governor-Elect, Governor-Nominee, District Officers, and Assistant Governors;
- Negotiate the yearly contract for the professional services of the District Administrator;
- Promote membership growth by working with District leaders and club presidents to establish realistic membership goals for each club in the District;
- Supporting The Rotary Foundation through program participation and financial contributions; and
- Assuring that the District nominations and elections are conducted in accordance with the RI constitution, the RI and District bylaws, established policies of RI;
- Supplying to the District Governor-Elect, as soon as possible following election and prior to the International Assembly, full information as to the condition of clubs in the district, together with recommendations for strengthening those clubs; and
- Performing such other duties and responsibilities as are inherent as the officer of RI in the District.

The Governor is also expected to:

- Read *THE ROTARIAN* or an approved and prescribed Rotary regional magazine, *Rotary World* and all other bulletins and literature from RI, and the publications from the clubs in the District;
- Encourage each club to participate in at least one multi-club meeting during each year;
- Promote attendance at the District Conference;
- Arrange, when circumstances require, for special conferences of club presidents and/or secretaries; and Prepare a summary of the attendance reports of the clubs in the District each month and send this report to the RI General Secretary.