



Mid-Atlantic RLI

MD • DE • DC • WV • TN • VA • NC • SC

FACULTY & STAFF STIPEND REQUEST

Name: _____
PRINT

Address: _____

_____ Zip Code: _____

Email: _____

Telephone: (____) _____

EVENT DISTRICT: _____

RLI EVENT NAME: _____

DATE of EVENT: _____

Check the items below you are requesting in stipend.

- Mileage Reimbursement: (calculate total round-trip miles, must be solely for the RLI event). Reimbursement is limited to travel in excess of 75 miles each way. If an alternate means of transportation is use, reimbursement is limited to the mileage total.

From: _____ To: _____

From: _____ To: _____

Total Miles driven, Roundtrip: _____ x \$0.20 per mile = \$ _____

- Hotel stipend request \$125: Full reimbursement up to \$125 for one night. (Attach paid hotel statement)

Signature of requesting individual: _____ Date of Request: _____

Email to Barbara Dresser, Treasurer at barbara@dresser.cc

Or by MAIL:

TOTAL DUE _____

RLI
c/o Barbara Dresser
6 Lighthouse Cove Loop
Carolina Shores, NC 28467
Phone: (Cell): 704-813-0644

FOR RLI OFFICE USE ONLY: Paid _____ Amount _____ Check _____ Date _____

Per Board Policy, Faculty exceptions to stipend limitations may be made at discretion of Faculty Coordinator.

moreauak@gmail.com

Staff exceptions to stipend limitations may be made at discretion of the Board Chair mscheideman.ms@gmail.com